

# Minute of AGM of Monifieth High School Parent Carer Council (MHS PCC)

Tuesday 28th May 7.30pm 2024

Monifieth High School, Library & Videocall

*Attended: Andy Dingwall (Head Teacher), Kathryn Foot (Chair), Kerry Perry, Hazel Orchiston, Daniel Seed, Lynsey Benson, Stefany Dixon, Amy McDonald, Alistair Rogers, Kirsty Forde (minute secretary).*

<b>Welcome</b>	<i>Action</i>
Kathryn welcomed everyone to the meeting.	
<b>Previous AGM Minutes reviewed</b> <ul style="list-style-type: none"><li>• Last AGM held 07.06.2023</li><li>• Approved by Kathryn, seconded by Hazel.</li></ul>	
<b>Chair Report 2023-2024</b> <p>Kathryn Foot (Chair) gave her report on behalf of the PCC for this academic year. See attached.</p>	
<b>Treasurer Report 2023-2024</b> <p>No one in role for this academic year. Details below given by Kathryn Foot, Chair.</p> <ul style="list-style-type: none"><li>• A new bank account was opened, facilitated by Kerry Perry. Currently has no funds in it. Signatories are: Kerry Perry, Kathryn Foot, Kirsty Forde.</li><li>• Kerry asked if fundraising for upcoming Kenya trip could go into PCC bank account and PayPal account as the school account cannot be used. All agreed this would be fine. Kerry advised that school plans to buy a card reader and the app associated with it and will link them to the PCC bank account. Hazel confirmed that as long as the money coming in was clearly referenced it would be easy to track.</li></ul>	
<b>Head Teacher Report 2023-2024</b>	

Andy Dingwall (Head Teacher) gave his report for this academic year. See attached.

### **Election of Office Bearers**

Nominations and seconds requested.

The new office bearers for academic year 2024-2025 are as follows:

- Chair: Kathryn Foot (nominated by Hazel, seconded by Kirsty)
- Vice Chairs: Daniel Seed & Lynsey Benson (nominated by Kathryn, seconded by Kirsty)
- Secretary: Kirsty Forde (nominated by Kathryn, seconded by Hazel)
- Finance & Events Team: Kerry Perry & Hazel Orchiston (nominated by Kathryn, seconded by Kirsty)

AGM Meeting finished at 20:11pm.

**Date of next PCC meeting: 3<sup>rd</sup> September 2024 at 7pm.**

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(Parent Carer Council email address)

## Chair Report - MHS Parent Carer Council AGM 2023-2024 – Kathryn Foot

Welcome and Thanks

Thank you to EVERYONE for your contributions and attendance this year – we are all still very much finding our new PCC feet and building relationships as the school has juggled tough new building and staffing issues and we all navigate the world of teenagers and beyond. Every effort counts, no matter how big or small, and is very much appreciated! Special thanks to Andy for always giving his valuable time, quietly listening and being proactive to really put his pupils and staff first. And to Kirsty for her support and passion to learn and develop excellent PCC secretarial skills!

### Highlights 2023/24

- Attending meetings is first and foremost an amazing way to connect with other parents, families and carers and build relationships with staff.
- Connections with local feeder primaries PCs were established – hopefully will add to this via June transition days and MHS Friday youth club.
- Continue relationships with CONNECT/Parent Chair Voice (Angus) e.g. training opportunities, connecting with other Angus PCs and ‘The Chat’
- PayPal created – huge thanks to Hazel!
- PCC WhatsApp chat created to support communication and develop relationships.
- Facebook page admin issues resolved allowing for more posts, improved use and footfall.
- Shared information re Awards Network new search engine to support alternative ways to recognise achievement.
- Highlight need for safe spaces for seniors (feel displaced as a lot of focus on S1s and new build)– work in progress
- Fundraising support – adults help with school events and at Christmas created a partnership opportunity for Vibrant Communities MHS youth group - pupils created and sold items for the Xmas fayre.
- Discuss ideas to help fundraise for new school minibus! Watch this space!
- Creating a link between Vibrant Communities Youth work team and support getting dedicated staff in school for more challenging/anxious pupils.
- Support senior pupils to work towards Youth Achievement awards for volunteering at after school Friday youth club – discuss creating opportunities in school to further their volunteering experiences next year.
- Bank account finally created – huge thanks to Kerry!

- Opportunities for sneak peeks and inside information on new build progress and consultation re new build/furniture.
- Sharing of various school initiatives and developments e.g. – Learning for Sustainability, Virtual Revision School, UNCRC, Self-evaluations.
- Progress and school reports discussions - highlight need for more information as confusing for new S1 families. Also discuss a possible need to change current process – not all staff use them in the same way and ASN pupils that attend regular classes do not have their ASN mentioned or reflected on. Separate reports for young people on different pathways. More open nights could be an idea for connection. Ongoing consultation in progress.
- School uniform consultation – ongoing – comfort, practicality, cost, appearance all under consideration - results will be shared and reflected on over the next year
- Mobile Phones discussions – upcoming consultation plans re ways to restricting use/encouraging safer practices. Possibly target feeder primaries to focus on new S1s starting with new rules. Ongoing.
- Connect with Jenny McLaughlan (KW Scotland – estate agents). Offers of digital support/sponsor pc newsletter/sway etc. Will connect with school re big fundraisers. TBC.
- Volunteering opportunities for parents/carers in school discussed. Plan is to have departments highlight specific needs/gaps for adult support – some people don't think they have anything to offer so having particular roles/ideas requested could get parents back into schools. Andy to feedback after Inservice day and consultation with staff.
- Learn about and discuss changes to MHS Pupil Council (called Learner Leadership – currently made up of representatives from 3 groups – UNCRC, School Captains, Learning council). This needs to change to encourage more young people from different factions/years to take part and feel included and valued. TBC.
- Discuss school captain process - inclusion, equity, creation of new roles for 'unsuccessful' pupils due to VERY high standard this year. Changing the process could encourage wider representation, reward effort and encourage more S6s to have a supportive role in different depts/areas. It could also change the majority pupil opinion that they can never achieve those roles as the same type of people often lead everything. Perhaps change process to include parental input too. Ongoing.

On reflection – we have actually been involved in more than we might think! Thanks again everyone – I hope you all have a wonderful Summer with family and friends. Looking forward to working on many of these ideas and developments in the next year!

## Head Teacher Report - MHS Parent Council AGM 2023-2024 – Andy Dingwall

We have three overarching priorities as a school with a number of actions identified within each. We have made progress in aspects of all.

- Curriculum, Learning & Teaching
  - The Monifieth Way is our learning standard and was launched this year to support best practice in learning and teaching.
  - Staff have undertaken Practitioner enquiry action research for their professional learning related to the aspects of the learning standard
  - Attainment continues to be positive in the majority of measures but a focus this year has been on ensuring no one finishes S4 without achieving an appropriate suite of qualifications. We are also working on ensuring our S6 adds value.
  - Digital Strategy – all S1s have had their Chromebooks and digital learning development has been a big priority. We will continue this as the next year group is rolled out. We will be opening a 'digital donation' option on ParentPay but we will not be charging for Chromebooks.
  
- Relationships
  - Communication – our website has been updated successfully this year and has far more information and is more intuitive. The weekly Sway is now being issued and being positively received. There will be more of a focus on sharing success stories through this.
  - Primary partnership development has been a focus with a shared moderation event and some transition projects seeing staff work together across sectors.
  - Learner Participation has been a focus this year with the creation of the Learner, Leadership Team which is made up of the UNCRC group, the Learning Council and the School Captains. These young people have helped to create the definitions of our school values, they have been involved in consultations and they have helped to observe learning and teaching and give feedback. We are going to broaden the group by involving more young people from all tutor groups.
  - Family engagement has improved with regards to parents feeding back much more positively about being kept up to date about the work of the Parent council.
  - Last session we achieved bronze UNCRC Rights Respecting School status and this year we have continued to work toward Silver.
  - We have worked on a redraft of our Relationships Policy which will launch in August with a clearer process to support behaviour. We will also look to address mobile phone issues more effectively next year.
  
- Wellbeing
  - Trauma awareness training has been completed by all staff with professional learning sessions and online modules undertaken.
  - We have continued to have a focus on Equity with ongoing tracking and awareness of our targeted support group and staff ensuring appropriate interventions are put in place.

- Some of our key priorities for next session will include:
  - Moderation & learning, teaching & assessment
  - Digital Learning
  - Relationships Policy