# Minute of Meeting of Monifieth High School Parent Carer Council Wednesday 24th January 7pm 2024 Monifieth High School, Library & Videocall

Attended: Andy Dingwall (Head Teacher), Kathryn Foot (Chair), Kerry Perry, Hazel Orchiston, Lisa Herbert, Jillian McLeod, Daniel Seed, Jietao Wei, Kirsty Forde (minute secretary).

Welcome Kathryn welcomed everyone to the meeting.		Action
Previous Minutes		
Reviewed		
•	Kathryn fed back that she still had not found someone to fill the role of treasurer. Kerry volunteered to set up a bank account as this is needed for upcoming fundraising events. Kathryn & Kirsty agreed to be additional signatories.	KP/KF/KF
•	Bikability - no update on this at this time. Kathryn will contact Craig Nicoll from Active Schools for any updates.	
•	The School's Digital Plan is still on track.	
•	The S1/2 Barista Club has started and is going well.	
•	MHS Alumni – there were 304 responses to email that was sent out inviting people to join. This remains ongoing.	
•	New School build is going well and is currently running slightly ahead of schedule.	
•	Fundraising – Kathryn plans to contact lan for an update on the Golf Day plans to see if any support is needed. The Dobbies events did not go ahead due to the children being on an in-service day. Christmas fair raised around £2000. A great addition to the minibus fund, but with the bus cost rising the school and PCC would love any new fundraising contacts, ideas and support.	KF
•	Kathryn fed back that the recent Parent Chair Voice events had been cancelled. No further update at this time.	
•	Volunteering (from parents, carers and wider community): Mr Dingwall is going to link with department heads to see if/where in the curriculum volunteering opportunities could be created – he'll get back to PCC with their ideas.	AD

# **Head Teacher Updates**

- Mr Dingwall plans to email weekly sways with updates to parents/carers. First one was AD sent out 5<sup>th</sup> February.
- Staffing Ms Adams has come back to work in the English department and Miss McKinnes has recently returned from maternity leave (English Teacher). Mr McGill has now started his post in the Computing department. Ms Kelly is the newly appointed Modern Languages teacher. Mr Farrell has returned to work after his operation.
- Mr Dingwall advised that the Pupil Bulletin distributed weekly will be put up on the School Website for parents/carers to see (a redacted version). It is currently read out in form time on a Monday morning, put up the boards for pupils to see and put on each year groups Teams page.
- Toilets Mr Dingwall advised that measures have been put in place following feedback received from pupils around accessing the toilets in the school. At break times only the S1 & S2 pupils have access to the toilets near the Science department. Teachers have been working at desks near the toilets during class times to deter pupils from using them as a "meeting point with friends". Maintenance and monitoring is ongoing with positive feedback, especially about feeling safer, from young people about the changes that have been made. Mr Dingwall advised that toilets in new school building cover a range of options e.g. male/female/unisex/accessible/single occupancy.
- Financial Support available again. Ms Herbert sent out an email on Friday 26th January detailing how parents/carers can apply.
- Pupil behaviour in community has been raised again, specifically littering, Mr Dingwall to highlight this with pupils and parents/carers in his new weekly updates. However, it was noted that the recent windy weather will likely have contributed to the increase in rubbish in the streets.

### Mr Dingwall – Feedback on Dec Survey

- This survey was sent out in December 2023 and was a repeat of one that was carried out two years ago. There was a slightly smaller response rate this time with only 117 responses.
- More parents of the younger year groups responded than the older year groups.
- An email was sent out requesting parents/carers to form a focus group to discuss the feedback from the survey. Very small response to this request with only 3 parents forming the focus groups. Some parents at the PCC meeting said they would have participated but did not get invites to join focus groups. Reminder for staff to approach PCC if they need more interaction.
- Uniforms Mr Dingwall advised that they plan to look at uniforms in second half of this term. The school plans to consult pupils/parents/teachers for their opinions on this.

- Collation of survey to come be made available on the MHS website.
- Mr Dingwall to issue a "You Said, We Did, We are Doing" based on the survey results later this term.

## **UNCRC**

- Ms Perry gave an update that the UNCRC School Group is run by pupils and supported by teachers. The group have their Bronze award and are working towards getting their Silver award.
- The group has engaged with other pupils, teachers and would like to engage with, and educate, parents on what they have been doing. They would like to attend a future PCC meeting – all agreed that this would be great.
- The group have been fundraising for the charity "Educate the Kids", same charity as last year, with the goal of raising money to send children in Africa to school for one year.

### **AOCB**

- A parent asked for more detail around how the level of attainment is recorded and communicated to parents in the reports, especially as it is very different to the structure/numbering used in primary schools. Mr Dingwall advised that the Milestone Tracking model that is currently used is accurate but will be changing going forward as a new 2-18 tracking model is introduced throughout Angus council. More information on this will follow in due course. Other parents suggest that a focus group/consultation would be helpful as not all staff use the reporting system in the same way, there is no clear reflection on ASN pupils progress and often they don't truly reflect individual progress. As this is one of the main pieces of communication with parents/carers about attainment, and often discourages or encourages attendance at parents' evenings, it is important to get this right.
- A parent asked again if other days could be considered for school events as they are still predominantly held on Thursdays. Mr Dingwall confirmed this will be taken into account when the school's calendar of events is being considered.

Meeting finished at 20.25 pm.

Date of next meeting: Wednesday 20<sup>th</sup> March at 7pm in MHS library.